

**Minutes of the 35th Neighbourhood Plan Committee Meeting held on
Tuesday 15th May 2018 at 7:30pm in Wickham Market Resource Centre**

Present:

Cllr Dick Jenkinson (Chairman)	
Hannah Benstead	Sonya Exton
Ray Lewis	George Hering
Angela Hadley	Colin Owens

In attendance: Jo Peters – Clerk to the Council & Stephen Brown, SCDC

1. Chairman's opening remarks and to receive apologies for absence

Apologies were accepted from Anne Westover, Roger Theobald, Wendy Slaney, Arthur Stansfield and Cllr Robin Cooke. Cllr Clune was absent.

2. Declarations of Interest

George Hering declared a Non-Pecuniary Interest as he is the Director of IBIS Marketing.

3. To approve the draft minutes of the Neighbourhood Plan Committee meeting held on Tuesday 24th April 2018

These minutes were **Unanimously** proposed for **Approval** and signed by the Chairman as a true record of the meeting.

4. Review Neighbourhood Plan Action List and record all completed and outstanding items

The Action List was updated accordingly.

Angela Hadley asked Stephen Brown if SCDC had a Neighbourhood Support Officer.

Action 35.1 - Stephen Brown to clarify.

Hannah Benstead reported that Roger Theobald was trying to schedule a date in which they could attend Wickham Market Primary School.

The Chairman confirmed he had now responded to Hilary Hanslip in respect of the correspondence received.

The Chairman reported he had submitted a Neighbourhood Plan update to be included within the next issue of the Parish Magazine.

5. Review Programme and develop budget

The Chairman stated he hoped the Neighbourhood Plan would be completed and adopted by 31st March 2019. The Chairman confirmed a new budget chart needed to be produced to plan ahead in respect of the outstanding actions needing to be carried out.

Ray Lewis suggested the Committee should engage with Chris Bowden as to his suggested timescale for developing the plan. It was agreed the Chairman would provide details of tasks and their durations to both Ray Lewis and Colin Owens in order for them to produce a budget chart which would be circulated to all Committee members prior to the next meeting.

Action 35.2 – Chairman to provide details of tasks and their durations to Ray Lewis and Colin Owens.

Action 35.3 – Colin Owens & Ray Lewis to produce budget chart prior to next meeting.

6. Policy Work

The Chairman advised the work in which Anne Westover had produced was not yet fully complete to which he gave details. In Anne Westover's absence the Chairman suggested this matter should be deferred and Chris Bowden should be invited to attend the next meeting in order so this matter can be discussed further. It was agreed that prior to the next meeting a separate working group would meet with Anne Westover in order to go through this document. **Action 35.4 - Chairman to invite Wendy Slaney to attend meeting with Anne Westover along with Ray Lewis and George Hering.**
Action 35.5 – Chairman to schedule meeting.

7. Open Meeting Questionnaires

The Chairman provided details regarding additional questionnaires received. Angela Hadley stated if a pump track was to be sited this could cause a significant increase in the Parish Council's insurance premium. The Chairman reported a pump track now may not be feasible in the proposed location to which he gave details and also reported that comments had been received that the site for the proposed new car park was also seen as unsuitable due to the width of Mill Lane.

The Chairman reported the proposals for the business site may not go ahead as further to the recent discussion with the landowner he has stated he is not interested in providing land for business development.

8. Landowner discussions

The Chairman provided details regarding the recent meeting held with Mr Carter. He reported that Mr Carter had stated he wished to provide some land for affordable and retirement homes. The Chairman gave details regarding the land in which Mr Carter was referring to and advised he had asked Mr Carter would he be interested in providing a smaller development to which he had stated he would not wish to do so to which the Chairman provided details. It was agreed the Clerk would circulate the notes of this meeting. **Action 35.6 – Clerk to circulate notes of meeting with Mr Carter.**

Angela Hadley stated she felt that homes suitable for the disabled needed to be looked into as part of the Neighbourhood Plan.

The Chairman confirmed that Robert Eburne from Hopkins Homes had attended a meeting with the Neighbourhood Plan Committee and Parish Council members prior to this meeting.

The Chairman advised that discussions with James Holland regarding development at Simons Cross have been ongoing. He advised it had been agreed that an area within Simons Cross should be earmarked for Open Green Space. Stephen Brown confirmed that Simons Cross was part privately owned and part social housing owned through Flagship Housing. It was agreed a meeting should be scheduled in the future with Flagship Housing in order to discuss this land further.

Sonya Exton asked why the Parish Council weren't approaching other developers in respect of the proposed development of the Old School Farm site. Colin Owens stated this would not be feasible as Hopkins Homes had an option to buy document which is legally binding subject to planning permission.

Stephen Brown confirmed sites put forward as a result of the Call out for Sites were being looked into during the summer. He stated that he anticipated Wickham Market would be required to provide more housing but he could not provide a figure at this stage.

There was a brief discussion and it was agreed as the Old School Farm site is a preferred site it was felt that the Committee should look into finalising the Neighbourhood Plan prior to Hopkins Homes putting in their outline planning application.

9. Any Other Matters Arising

Stephen Brown stated a submission to develop the land next to Wickham Place in Pettistree had been received by SCDC on behalf of Hopkins Homes as a result of the Call out for Sites. Stephen Brown asked were the Committee looking to provide any flats, care homes or sheltered accommodation as part of their plan to which the Chairman provided clarification and details regarding the status of Richard Kitson Court. There was a brief discussion regarding retirement homes and it was agreed the site at Pettistree would be suitable for this kind of project.

10. Public Forum

There were no members of the public present.

11. Date of next meetings

The next Neighbourhood Plan Committee meetings will be held on Tuesday 19th June and Tuesday 10th July 2018.

There being no further discussion the Chairman formally closed the meeting at
9:15pm

Signed:.....

Dated:.....