

Minutes of the 20th Neighbourhood Plan Committee meeting held on Tuesday 14th March 2017 at 7:30pm in Wickham Market Resource Centre

Present:

Cllr Dick Jenkinson (Chairman)	George Hering
Colin Owens	Cllr Robin Cooke
Ray Lewis	Sue Jones
Angela Hadley	Hannah Benstead

In attendance: Jo Jones – Clerk to the Council

1. Chairman's opening remarks and to receive apologies for absence

Apologies were accepted from Anne Westover, Arthur Stansfield & Cllr Edna Salmon.

The Chairman reported Cllr Salmon had now resigned from this Committee due to her hoping to move to Felixstowe. **Action 20.1 - Chairman to write a letter of thanks to Cllr Salmon.**

The Chairman welcomed a new member to the Committee Hannah Benstead.

2. To approve the draft minutes of the Neighbourhood Plan Committee meeting held on Tuesday 14th February 2017

These were **Unanimously Proposed for Approval**. The minutes were signed by the Chairman as a true record.

3. To consider matters arising and actions from the Neighbourhood Plan Committee meeting held on Tuesday 14th February 2017 and the updated Neighbourhood Plan Action List

The Action List and Schedule were updated accordingly.

The Chairman confirmed the Action List had now been converted into a spreadsheet.

15.1 - Angela Hadley gave details regarding Social & Cultural polices that could be implemented.

16.7 - It was suggested the draft vision should now become the vision and a document should be produced with the objectives included. **Action 20.2 – Colin, Dick & George to compile vision and objectives document. Action 20.3 - Angela to provide them with 1 or 2 objectives for Social & Cultural.**

The Chairman gave details regarding the response to the Sizewell C 2nd stage consultation including the comments regarding the proposed 4 village by-pass.

19.3 - Ray Lewis suggested that all the sites put forward as a result of SCDC's call out for sites should be discussed by the Committee prior to any letters going out to landowners. It was also agreed the Committee should wait for the Landscape Appraisal to be undertaken before these letters be sent.

The Chairman suggested that going forward all documents should be sent in PDF format and confirmed a new referencing system is to be implemented by the Parish Council to which he gave details.

19.5 - The Chairman gave details of a draft housing requirement in which he had compiled and following a brief discussion, it was felt this was a good first attempt and it was agreed that no 3 storey houses should be included. Angela Hadley suggested that barrier free bungalows could be included.

4. Neighbourhood Plan Objectives - review consolidated draft

The Chairman reported following the last meeting he had drafted the objectives comments to be sent to the Chairman of each working group. There was a discussion and it was agreed this list needed to be amended to which several committee members gave details. **Action 20.4 - Revised objectives to be reviewed for the next meeting. Comments to be sent to the Chairman by 24.3.17.**

5. Landscape Appraisal update

The Chairman confirmed a letter and briefing had now been sent to Lucy Batchelor-Wylam.

6. Letter to Landowners

It was agreed these would not be sent until the Landscape Appraisal had been carried out. **Action 20.5 - Chairman to compile draft list of principles for discussions with landowners so they could be informed of the Committees preferred way forward.**

7. Questions for Landowners

This item was deferred.

8. Communications update

George Hering reported he had received all the information back from Businesses & Infrastructure and advised he would report on this at the April meeting. There was a brief discussion regarding possible ways to consult and engage with the youth. **Action 20.6 - George to consider new ways of engaging with the youth.**

9. Any other business

There was none.

10. Public Forum

There were no members of the public present

11. Date of next meeting

The next Neighbourhood Plan Committee meeting will be held on Tuesday 11th April 2017

There being no further discussion the Chairman formally closed the meeting at 9:45pm

Signed:.....

Dated:.....