

Minutes of the 22nd Neighbourhood Plan Committee meeting held on Tuesday 9th May 2017 at 7:30pm in Wickham Market Resource Centre

Present:

Cllr Dick Jenkinson (Chairman)	George Hering
Colin Owens	Angela Hadley
Ray Lewis	Anne Westover
Wendy Slaney	Hannah Benstead
Arthur Stansfield	Ray Clune
Sue Jones	

In attendance: Jo Peters – Clerk to the Council, Stephen Brown, SCDC

1. Chairman's opening remarks and to receive apologies for absence

Cllr Cooke was not present.

2. To approve the draft minutes of the Neighbourhood Plan Committee meeting held on Tuesday 11th April 2017

These were **Unanimously Proposed for Approval**. The minutes were signed by the Chairman as a true record.

3. To consider matters arising and actions from the Neighbourhood Plan Committee meeting held on Tuesday 11th April 2017 and the updated Neighbourhood Plan Action List

The Action List was updated accordingly.

Stephen Brown, SCDC provided a briefing note regarding Areas Protected from Development to which Anne Westover provided further clarification. It was agreed Jo would circulate a copy of this briefing note with the draft minutes. **Action 22.1 – Jo Peters to circulate APD briefing note with draft minutes.**

4. Landscape Appraisal update

The Chairman gave details regarding the recent meeting held with Lucy Batchelor-Wylam. He provided information regarding the scope of work to be carried out and confirmed that Lucy had recommended that all parcels of land should be included to strengthen any arguments regarding certain parcels of land to which he gave details.

The Chairman reported the work to be produced would include Key Views within the Parish and a Sensitivity Analysis to which he gave details and confirmed the Landscape Appraisal would not include any details regarding access to the parcels of land assessed.

Colin Owens raised concerns regarding the fact that the brief for the Landscape Appraisal had not been Approved fully by the Committee. There was a discussion and strong concerns were raised regarding the brief sent and the agreed scope of work to be carried out. **Action 22.2 – Jo to circulate Lucy's scope of work before any Landscape Appraisal work commences.**

The Chairman gave details regarding the letters to be sent to landowners and confirmed due to the Committee agreeing they were not at this stage yet these had not been sent.

Stephen Brown, SCDC gave details regarding work to be carried out by the Neighbourhood Plan Committee and suggested that Andrew Dutton should not be liaising with the NP Committee but with SCDC instead.

5. Open discussion about possible development sites

The Chairman gave details regarding the suggested criteria when selecting sites. There was a discussion regarding the criteria for sites and it was agreed this agenda item would be deferred until a future meeting.

Stephen Brown, SCDC provided details regarding the review of the Local Plan due to be carried out in July 2017. The Chairman advised that workshops regarding the review of the Local Plan were being held to which he gave details. The Chairman suggested that the Committee should look into Housing Association housing which may be significantly better insulated as part of the Neighbourhood Plan. He confirmed once the Landscape Appraisal had been carried out a view would be taken at an Open Public Meeting as to what sites proved to be most suitable for any future development.

The Chairman confirmed he would circulate the list of criteria for land for development and Angela Hadley suggested this matter should be discussed in detail at a future meeting and stated that the criteria should apply to all sites. **Action 22.3 – Dick to circulate list of criteria for land for development in order so the Committee could begin to identify some generic principles to form criteria for valuating sites.**

The Chairman gave details regarding an e-mail received from Richard Hayward regarding the possible creation of a car park on his land and confirmed the landowner would have been happy for this land to be developed as a car park but unfortunately due to the cost of developing being in excess of what he would recoup from any income he has refrained from going ahead. The Chairman confirmed if the Parish Council were able to get funding for this initiative from elsewhere the landowner had stated he would still be willing to liaise.

6. Any other business

Ray Clune asked for clarification regarding the work to be carried out as a result of the Landscape Appraisal in terms of the brief that had been sent to which the Chairman provided information.

The Chairman asked Jo Peters if she could telephone Locality in order to request information on how much funding the Committee could apply for going forward. **Action 22.4 – Jo Peters to telephone Locality regarding funding available.**

7. Public Forum

There were no members of the public present

8. Date of next meeting

The next Neighbourhood Plan Committee meetings will be held on Tuesday 20th June 2017 & 11th July 2017.

There being no further discussion the Chairman formally closed the meeting at 9.30pm

Signed:.....

Dated:.....