

**Minutes of the 34<sup>th</sup> Neighbourhood Plan Committee Meeting held on Tuesday 24<sup>th</sup> April 2018 at 7:30pm in Wickham Market Resource Centre**

**Present:**

Cllr Dick Jenkinson (Chairman)	
Hannah Benstead	Sonya Exton
Cllr Robin Cooke	Ray Lewis
Arthur Stansfield	George Hering
Roger Theobald	Angela Hadley
Wendy Slaney	

In attendance: Jo Peters – Clerk to the Council

**1. Chairman's opening remarks and to receive apologies for absence**

Apologies were accepted from Anne Westover and Colin Owens. The Chairman reported on the recent Open Day and confirmed currently 85 responses had been received to which he gave details. He stated he had also circulated blank forms for Committee members to complete.

**2. Declarations of Interest**

George Hering declared a Non-Pecuniary Interest as he is the Director of IBIS Marketing.

**3. To approve the draft minutes of the Neighbourhood Plan Committee meeting held on Tuesday 13<sup>th</sup> March 2018**

The minutes were proposed for **Approval** by Hannah Benstead, Seconded by Ray Lewis. **5 in Favour, 5 Abstentions.**

**4. Review Neighbourhood Plan Action List and record all completed and outstanding items**

The Action List was updated accordingly.

The Chairman reported that Ray Lewis had requested for the Schedule to be updated. The Schedule was updated accordingly.

**5. Policy Work**

It was agreed the Chairman would circulate the work carried out by Anne Westover to all Committee members. It was agreed this item would be deferred until the Committee meeting to be held on 15.5.18. **Action 34.1 – Chairman to circulate Policy Work to all Committee members.**

**6. Site Options and Assessment**

The Chairman confirmed he had not heard back from Una at AECOM so the report received is now considered to be the final copy. **Action 34.2 – Chairman to forward copy of final report to Ray Lewis for the website.**

The Chairman reported the final copy of the Landscape Appraisal had also now been received.

**7. Open Day – 18<sup>th</sup> March 2018**

The Chairman gave details regarding the outcome of the recent Open Day held. There was a brief discussion and overall the Committee felt the day went well. The Chairman provided details regarding statistics in respect of the questions answered by the local residents whom attended.

**8. Landowner discussions**

The Chairman reported the Clerk had been contacted by a planning consultant asking to meet with the Parish Council to discuss possible development of the Old School Farm site. There was a brief discussion regarding the amount of housing that would be preferred for this site. The Chairman stated that Anne Westover had suggested that further debate should be held prior to liaising with any landowner's. The Chairman suggested he felt an e-mail should be sent to the landowner before the informal meeting with the planning consultant was held. The Committee were against this suggestion. It was agreed the Clerk would ask for further information prior to the informal meeting being scheduled. It was also felt as the correspondence received was addressed to the Parish Council that in the first instance members of the Parish Council should be invited to attend this meeting.

The Clerk stated she had received a telephone call from a local landowner regarding land he owned within the Parish that could possibly be developed. It was agreed the Clerk should arrange to meet the landowner and the Chairman, Cllr Sanders (Chairman of the Planning Committee) and the Clerk should attend.

**9. Any Other Matters Arising**

The Chairman provided details regarding an e-mail in which the Clerk had received from Hilary Hanslip at SCDC and gave information regarding the proposed response to be sent.

It was agreed the Social Policy aspects would be written into the Neighbourhood Plan when compiled, as appropriate. **34.3 – Angela Hadley to liaise with SCDC to ask if they have a Social Policies Officer.**

George Hering reported he had not had much luck with the youth contacts. It was suggested that Neighbourhood Plan representatives could attend the Youth Club. Cllr Cooke suggested that Cllr Liz Quickenden may be able to assist in liaising with the youth. Roger Theobald suggested the Committee should liaise with Wickham Market Primary School. Ideas were discussed and Roger Theobald stated the Committee would need to approach the Headteacher. It was agreed that George Hering would circulate a copy of the youth survey to Angela Hadley and Roger Theobald whom stated they would be willing to go into the Primary School in order to liaise with the youth. **Action 34.4 – George Hering to send youth survey to Angela Hadley and Roger Theobald.**

**10. Public Forum**

There were no members of the public present.

**11. Date of next meetings**

The next Neighbourhood Plan Committee meetings will be held on Tuesday 15<sup>th</sup> May 2018 and Tuesday 12<sup>th</sup> June 2018.

There being no further discussion the Chairman formally closed the meeting at 9:40pm

Signed:.....

Dated:.....