

**Minutes of the 51st Neighbourhood Plan Committee Meeting held on
Tuesday 10th September 2019 at 7:30pm in All Saints Church, Wickham Market**

Present:

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| Cllr Dick Jenkinson (Chairman) | |
| Roger Theobald | Cllr Ivor French |
| Colin Owens | Cllr Sonya Exton |

There was 1 member of the public present.

1. Chairman's opening remarks and to receive apologies for absence

The Chairman welcomed all whom had attended. Apologies were accepted from Cllr Robin Cooke, Arthur Stansfield, Anne Westover, Ray Lewis and George Hering. Angela Hadley and Wendy Slaney were absent.

The Chairman offered thanks to Anne Westover for chairing the August Committee meeting and welcomed back Jo Peters, Parish Clerk.

2. Declarations of Interest

The Chairman declared a Non-Pecuniary Interest as he plays golf with James Holland (son of Simons Cross allotment site landowner).

3. To approve the draft minutes of the Neighbourhood Plan Committee meeting held on Tuesday 13th August 2019

The Chairman stated on 13th August 2019 the draft minutes for the meeting held on 9th July minutes were not approved. Since then the Clerk has sent amended minutes of this meeting to all Committee members and these were **Unanimously Approved**.

Action 51.1 – Chairman to sign amended minutes of meeting held on 9th July and amended in-camera minutes.

The minutes of the Committee meeting held on Tuesday 13th August 2019 required no amendment and were proposed for **Approval** by Roger Theobald, Seconded by Cllr French. **All in Favour.**

4. Matters arising not covered elsewhere

The Chairman stated further to the Committee publishing a statement to correct the May minutes within the August meeting minute these are now deemed as correct.

RESOLVED.

5. Review Neighbourhood Plan Action List and Schedule and record all completed and outstanding items

The Action List was updated as follows:

The Chairman confirmed he had now added a date completed for each item to the list.

Item 50.1 - Chairman to add Berlain response to the Regulation 14 spreadsheet.

Completed 7.9.19.

Item 50.2 – Ivor, Anne and Ray to work on amending the draft Neighbourhood Plan – Ongoing.

Item 50.3 – Chairman to arrange meeting with Mr Hayward. Incomplete - but aims to do this prior to the next Committee meeting.

Item 50.4 - Anne Westover to send a link to show that ESC had adopted a Climate Change Emergency. Completed 14.8.19.

Item 50.5 – Arthur Stansfield to contact ESC to enquire how they would be amending their Local Plan to take into account the Climate Change Emergency declared.

Completed 5.9.19 and a response received – to be covered later - on agenda.

Item 50.7 – Chairman to send the Wickham Market Parish Council comments to Neighbourhood Plan members. Completed 5.9.19.

50.9 – Anne Westover to forward a link to the Armstrong Rigg report. Completed 14.8.19.

The Chairman reported that there was one action outstanding from previous meetings which is that the Clerk to liaise with Chris Bowden regarding Travel Plans. The Clerk confirmed she would chase Chris Bowden in respect of this matter and pointed out that if a Travel Plan was implemented within the draft Neighbourhood Plan then Regulation 14 would have to be repeated.

6. Review Schedule

It was agreed no updates were required to the Schedule since the last meeting.

7. Regulation 14 Responses

The Chairman confirmed all Regulation 14 responses had now been entered onto the spreadsheet including the Berlain response. He reported the next stage would be to update the draft Neighbourhood Plan in line with these responses and then the last column of the “Regulation 14” spreadsheet would need to be completed to include what has changed.

8. Meeting with Mr Hayward

The Chairman apologized for not yet arranging this meeting. He stated within the minutes of last meeting items for discussion at this meeting were agreed to which he gave details. He confirmed that he would send Mr Hayward a copy of the Protocol of meetings with landowners and it was agreed the Chairman, Colin Owens, Cllr Ivor French and Anne Westover would attend this meeting.

Cllr Exton reported that Jeff Hallett, Chairman of Pettistree Parish Council had stated when Hopkins Homes had been liaising regarding the Old School site they had suggested to develop the former Old School building possibly into a restaurant. The Chairman and Colin Owens provided details and confirmed Hopkins Homes had not mentioned this to Wickham Market Parish Council and the Chairman stated if the Pettistree site did not go ahead he feels the Old School site would be looked at again.

9. Climate Change Emergency

The Chairman gave details regarding the helpful response received from Andrea McMillan, ESC in response to Arthur Stansfield’s enquiry as to ESC’s plan to include Climate Change Emergency within their Local Plan and advised that she had stated as follows:-

“The declaration in itself does not have a direct impact on the Neighbourhood Plan, however certainly the NPPF and the Local Plan contain policies which seek to address climate change. In taking forward climate change ambitions through the Neighbourhood Plan I would advise also considering how this might relate to any responses you have received to the Regulation 14 consultation. You may wish to also consider whether there are any ‘actions’ that the Neighbourhood Plan could appropriately pick up relating to reducing carbon emissions (I note that a schedule of actions was contained in Chapter 9 of the Draft Neighbourhood Plan)”.

The Chairman reported a list of Community actions were listed in table 9.1 of the Neighbourhood Plan and these may be added to in due course with measures that are designed to reduce carbon.

10. Sizewell C Stage 4 Consultation

The Chairman stated the reason he had placed this item on this agenda was because there is a section within the Sizewell C Stage 4 Pre-application Summary document which states: *“Following feedback at Stage 3, we are now also considering an alternative approach of working with the Parish Council to bring forward a public realm improvement scheme within the public highway which would represent the first phase of implementation of the Neighbourhood Plan. This would consider footpath and pedestrian crossing provision as well as the best location of on street parking to meet demand and minimised delay to through traffic. The scheme would provide a legacy benefit to Wickham Market.”* This indicated that EDF had been liaising with Wickham Market Parish Council in order to arrive at a solution which clearly was not the case.

He reported 89 local residents had attended the recent open day and the questionnaire, which asked for views on Sizewell C and the impacts this will have on Wickham Market, had indicated that two thirds of those completed were against the project and one third were not against the project, however, nobody was happy with the traffic options given.

The Chairman reported at the Traffic & Parking Working Group (WG) meeting held on 9 Sep 19 the Traffic & Parking Sub-WG briefed on the work that they had been doing. A significant amount of effort has gone into data collection and also into the drafting of a report which still requires work. The report contains options of what might be done to improve safety and reduce traffic speed. The next step would be to ask SC Highways which of the options are feasible.

Cllr Exton suggested the T&PWG could enquire as to why speed bumps have been put in on the road in Melton going towards ESC offices. Colin Owens said that if it could be shown that the 85 percentile speed was in excess of 35pmh for a 30mph speed limit then this could warrant work to reduce traffic speed, such as the speed bumps.

Colin Owens provided information regarding the information that had been gathered and stated this had identified areas where speeding is an issue to which examples were given. The Chairman confirmed once the issues identified had been discussed with SC Highways the Parish Council would then be briefed and an Open Meeting would be held to provide details of possible options available. Once the views of the public had been taken into consideration the Parish Council would be in a position to prioritize and investigate how to fund these options. Colin Owens confirmed a full report would be produced.

There was an in-depth discussion regarding traffic matters and Roger Theobald suggested the T&PWG could contact Stratford St Andrew and ask how they went about getting their 30mph speed limit moved. Cllr French asked are the current speed restriction signs in the correct place. The Chairman stated that they were all reviewed by SCC very recently and no changes were suggested.

The Chairman stated in his view if the Parish Council go to EDF with alternative traffic options this could place them in a very awkward position.

He stated the Traffic & Parking Working Group had discussed this matter and it was felt the Parish Council should perhaps meet with EDF. He now wonders if this is the right course of action believes that the Parish Council should respond to EDF to state they are not willing to meet with them until they have come up with some proposals. The Chairman confirmed he had compiled a draft response to Tom McGarry's request for a meeting to which he read out.

The Chairman and Colin Owens explained how this matter affected the Neighbourhood Plan and the Chairman confirmed this matter is included within Table 9.1 of the Neighbourhood Plan. Cllr Exton asked could the Parish Council use any of this data when responding to EDF to which Colin Owens confirmed until the data is released to the Parish Council it is not to be released.

Colin Owens left the meeting. The Chairman gave details regarding comments submitted at Stage 3 of the Public Consultation and it was agreed the Committee did not wish for the Parish Council to meet with EDF. Cllr French stated he felt the Parish Council needed to get the message out to the village that they have not liaised with EDF and to this effect a statement should be placed within the Parish Magazine and on the Parish Council's Website along with a copy of the Parish Council's Stage 4 response.

Colin Owens briefly returned to the meeting and stated if any of the T & P WG Sub Group traffic data would help in objecting to EDF Park & Ride proposals for traffic management through the village he will be happy to present them to the PC Sizewell C team for consideration on how they might be used ***Colin Owens left the meeting.***

11. Independent Examination of the Suffolk Coastal Local Plan

The Chairman reported on comments submitted to ESC and stated the hearing is to be held on 17 Sep 19. He confirmed that Cllr John Horsnell had volunteered to attend with himself and asked if any other volunteers may like to attend. Cllr French stated if required he may possibly be able to attend. **Action 51.2 - Chairman to attend and speak at hearing.**

12. Any Other Business

Cllr Exton made enquiries regarding the new law in respect of parking on pavements becoming illegal. The Chairman gave details regarding this new law and stated the County Council would have to implement this and were unlikely to do so until after the responsibility for policing off road parking had passed to the District Council. If anyone witnesses people parking on a pavement and blocking a footpath then a photograph should be sent to a member of the T&P WG.

13. Date of next meetings

The next Neighbourhood Plan Committee meetings will be held on 8 Oct 19, 12 Nov 19 and 10 Dec 19. The Chairman advised he would be unable to attend the October Committee meeting and confirmed he would ask Anne Westover if she could chair this meeting. **Action 51.3 – Chairman to ask Anne Westover if she is able to chair the October meeting.**

There being no further discussion or comments from the member of the public present
the Chairman formally closed the meeting at 8:55pm

Signed:.....

Dated:.....