

**Minutes of the 44th Neighbourhood Plan Committee Meeting held on
Tuesday 12th February 2019 at 7:30pm in Wickham Market Resource Centre**

Present:

Cllr Dick Jenkinson (Chairman)	
Colin Owens	Hannah Benstead
Roger Theobald	Arthur Stansfield
George Hering	

In attendance: Jo Peters, Parish Clerk. There were no members of the public present.

1. Chairman's opening remarks and to receive apologies for absence

Apologies were accepted from Sonya Exton, Ray Lewis, Robin Cooke, Anne Westover, Angela Hadley and Wendy Slaney.

2. Public Forum

There were no members of the public present.

3. Declarations of Interest

The Chairman declared a Non-Pecuniary Interest as he plays golf with James Holland (son of Simons Cross allotment site landowner). George Hering declared a Pecuniary Interest as he is Director of Ibis Marketing.

4. To approve the draft minutes of the Neighbourhood Plan Committee meeting held on Tuesday 8th January 2019

The draft minutes of the Committee meeting held on Tuesday 8th January 2019 had been circulated to all members prior to the meeting. These were proposed for Approval by Hannah Benstead, Seconded by Roger Theobald. **All in Favour.** The minutes were signed by the Chairman as a true record of the meeting.

5. Matters arising not covered elsewhere

Silo – The Chairman gave details regarding correspondence received from the local resident who had raised this matter in the first instance.

Regulation 14 – It was agreed the Clerk would circulate the Regulation 14 documents to all Committee members. **Action 44.1 – Clerk to circulate Regulation 14 documents.**

It was agreed the Clerk would contact Locality regarding the funding deadline date.

Action 44.2 – Clerk to contact Locality.

The Chairman provided details regarding the proposed location for a new car park to be included within the Neighbourhood Plan.

6. Review Neighbourhood Plan Action List and Schedule and record all completed and outstanding items

The Action List was updated accordingly.

7. Update on draft Neighbourhood Plan and Supporting documents

The Chairman had circulated the latest draft plan to which he provided in depth details. He also gave information regarding the wording included within the draft plan in respect of the proposed new development at Pettistree. It was agreed this wording was correct and no amendments were necessary.

The Chairman gave details regarding the policies for the Old School Farm site and Simons Cross Allotment site and it was agreed no amendments were required to the Old School Farm site but the Simons Cross policy would state that it was felt that minimizing the length of the development construction route in terms of safety at Simons Cross was essential.

No further amendments to the final draft were required.

8. Programme and Open Day – Friday 22nd February 2019

The Open Day content was agreed. **Action 44.3 – Chairman and George Hering to meet prior to the Open Day.**

9. Budget Update

Clerk to contact Locality regarding funding deadline and produce budget update.

10. SCDC Draft Local Plan Consultation

The Chairman provided details regarding this consultation. It was agreed the Parish Council's response would include comments in respect of the proposed Pettistree Development as discussed, Housing Numbers, District Centre boundary (to be widened to include Lehmann House), Rural Communities including not enough parking on new developments.

11. Any Other Business

Heritage Training – The Chairman provided details regarding training being carried out by SPS. There was no interest from members to attend this course.

12. Date of next meetings

The next Neighbourhood Plan Committee meetings will be held on Tuesday 12th March and Tuesday 9th April 2019.

There being no further discussion the Chairman formally closed the meeting at 8:50pm.

Signed:.....

Dated:.....