

**Minutes of the 45<sup>th</sup> Neighbourhood Plan Committee Meeting held on Tuesday 12<sup>th</sup> March 2019 at 7:30pm in Wickham Market Resource Centre**

**Present:**

Cllr Dick Jenkinson (Chairman)	
Colin Owens	Wendy Slaney
Roger Theobald	Sonya Exton
George Hering	

In attendance: Jo Peters, Parish Clerk. There were 10 members of the public present.

**1. Chairman's opening remarks and to receive apologies for absence**

Apologies were accepted from Ray Lewis, Robin Cooke, Anne Westover, Angela Hadley, Hannah Benstead and Arthur Stansfield.

**2. Public Forum**

There were 10 members of the public present whom stated they were here mainly to voice their concerns in respect of the proposed policy for a new car park at Mill Lane.

**3. Declarations of Interest**

The Chairman declared a Non-Pecuniary Interest as he plays golf with James Holland (son of Simons Cross allotment site landowner). George Hering declared a Pecuniary Interest as he is Director of Ibis Marketing.

**4. To approve the draft minutes of the Neighbourhood Plan Committee meeting held on Tuesday 12<sup>th</sup> February 2019**

The draft minutes of the Committee meeting held on Tuesday 12<sup>th</sup> February 2019 had been circulated to all members prior to the meeting. These were **Unanimously Approved** and signed by the Chairman as a true record of the meeting.

**5. Matters arising not covered elsewhere**

There were none.

**6. Review Neighbourhood Plan Action List and Schedule and record all completed and outstanding items**

The Action List was updated accordingly.

**7. HRA Screening Report and SEA Scoping Report**

The Chairman reported these had both been drafted by Navigus Planning and were currently awaiting a response from Natural England. **Action 45.1: Jo Peters to chase Natural England for response.**

The Chairman reported both documents had previously been circulated to all members.

**8. Open Day Feedback**

The Chairman reported on the numbers whom attended the recent Open Day and feedback received to date. Roger Theobald stated in his view more attention needed to be paid to Traffic & Road Safety. Colin Owens gave details regarding work being carried out by the Traffic & Parking Working Group Sub Group in respect of this matter and advised the CIL 123 list should include both Car Parking and Traffic Safety.

The Chairman gave details regarding the Neighbourhood Plan process to date and public open days held. The Chairman **closed the meeting** to allow a member of the public to comment. A member of the public stated she did not feel the publication in respect of the open days held was adequate. The Chairman **reconvened the meeting**. There was a brief discussion regarding how reaching out to the youth could be achieved.

## **9. Regulation 14 Responses and Actions required**

The Chairman confirmed the proposed Pump Track had been removed from the Neighbourhood Plan following the last round of consultation.

### **a) Car Park**

The Chairman provided details regarding the history relating to the proposed car park on Mill Lane and current arrangements for car parks within the village including Business Parking. He gave details regarding the RKC Parking Permit Scheme and reported there were currently 11 permits being issued but the Neighbourhood Plan Committee were looking into SCDC's policies in respect of this scheme.

The Chairman **closed the meeting** to allow members of the public to comment. Concerns were raised by members of the public in respect of the Business Parking Scheme and the proposed car park at Mill Lane. The Chairman gave details regarding the comments received from SCC in respect of the proposed car park at Mill Lane. Colin Owens advised the Traffic & Parking Working Group had looked into other suitable locations whereby a new car park could be sited to which he provided information. Concerns were raised from a further member of the public that when suitable sites for a car park were being looked into the village should have been consulted.

Colin Owens gave details regarding the pros and cons for each site and stated there were only 3 out of the 7 sites suitable to which he also provided clarification. Concerns were raised from members of the public regarding a possible lit footpath being put within Church Pightle to link the village with the proposed new car park at Mill Lane. Concerns were also raised in respect to flooding at Church Terrace.

The Chairman provided details regarding the proposed plans for the new Village Hall car parking and a member of the public suggested the land next to the Cemetery owned by the Townlands Trust could be suitable for a new car park. Roger Theobald, Clerk to the Townlands Trust stated the Trust did not consider this piece of land suitable for a car park. The member of the public felt strongly that the Parish Council should formally write to the Townlands Trust in order to ask if this land could be made available for a car park. It was agreed the Chairman would write to the Townlands Trust. **Action 45.2: Chairman to write to the Townlands Trust.** A member of the public also suggested the Parish Council should wait for the reconstruction of the new Village Hall before deciding on a site for the new car park. The Chairman thanked members of the public for their comments and **reconvened the meeting**.

The Chairman gave details regarding the Regulation 14 Consultation and Referendum process. He also provided information details regarding the size of the proposed car park at the Sizewell C Park & Ride site and the impacts this could have on the village.

**Access to Simons Cross Development**

The Chairman confirmed that James Holland had responded to the Regulation 14 Consultation and stated that he proposed not to use the access as proposed within the Neighbourhood Plan Policy to which he provided clarification. The Chairman stated the proposed access route via the garages could interfere with children walking to and from school. There was a discussion and it was agreed this policy may need to be looked into and amended, if necessary.

It was agreed Jo Peters should contact Stephen Brown in order to ask if there is a minimum requirement in the number of the responses received to the Regulation 14 Consultation. **Action 45.3: Jo Peters to contact Stephen Brown.**

**10. Budget Update**

Jo Peters reported she had spoken to Locality and they no longer required any unspent funds to be sent back at year end. She advised there was also a further £1800.00 that could be applied for and the unspent Parish Plan funds had now been transferred to the Parish Council.

**11. Any Other Business**

Sonya Exton gave details regarding an email in which she had recently circulated. Wendy Slaney stated she was concerned people were under the impression that the Neighbourhood Plan Committee were responsible for the Sizewell C response. The Chairman confirmed this was the responsibility of the Parish Council.

**12. Date of next meetings**

The next Neighbourhood Plan Committee meetings will be held on Tuesday 9<sup>th</sup> April and 14<sup>th</sup> May 2019.

There being no further discussion the Chairman formally closed the meeting at 9:40pm.

Signed:.....

Dated:.....