

**Minutes of the 41st Neighbourhood Plan Committee Meeting held on
Tuesday 13th November 2018 at 7:30pm in Wickham Market Resource Centre**

Present:

Cllr Dick Jenkinson (Chairman)	
Wendy Slaney	Sonya Exton
Hannah Benstead	Roger Theobald
Ray Lewis	George Hering
Arthur Stansfield	

In attendance: Jo Peters, Parish Clerk. There were 4 members of the public in attendance.

1. Chairman's opening remarks and to receive apologies for absence

Apologies were accepted from Cllr Cooke, Angela Hadley, Anne Westover and Colin Owens.

The Chairman reported the Stage 3 Public Consultation for Sizewell C would be received in January 2019 to which he gave details. He confirmed that Hacheston & Marlesford Parish Councils were forming a small group in respect of this matter and had suggested that Wickham Market should also have representatives on this group. The Chairman asked for any volunteers to which no members came forward to be a representative on this group.

The Chairman gave details regarding SC Norse taking over the policing of off road parking from Suffolk Constabulary and stated he had recently read an article within the EADT which reported this handover may now be delayed by one year.

2. Public Forum

The Chairman welcomed the members of the public to the meeting and provided background information in respect of the Neighbourhood Plan work and progress carried out to date. He also provided details regarding SCDC's Draft Local Plan and confirmed a maximum of 110 homes are to be proposed to be built in Wickham Market between now and 2036.

Members of the public raised concerns regarding future development within the village. The Chairman confirmed Hopkins Homes would be submitting a planning application as soon as the draft Neighbourhood Plan had been sent to SCDC for the development of the Old School Farm Site. There was a discussion regarding this proposed development and the Chairman stated that any new homes built must be built to suit and fulfil local needs including an affordable housing element.

A member of the public raised concerns regarding the number of power cuts that occurred at Wickham Place.

3. Declarations of Interest

The Chairman declared a Non-Pecuniary Interest as he plays golf with James Holland (son of Simons Cross allotment site landowner). George Hering declared a Pecuniary Interest as he is Director of Ibis Marketing.

4. To approve the draft minutes of the Neighbourhood Plan Committee meeting held on Tuesday 9th October 2018

The draft minutes of the Committee meeting held on Tuesday 9th October 2018 had been circulated to all members prior to the meeting. These were **Unanimously Approved** and signed by the Chairman as a true record of the meeting.

5. Matters arising not covered elsewhere

The Chairman reported draft 6 of the Neighbourhood Plan had now been circulated to all Committee members. It was agreed that all the documents prepared for the Neighbourhood Plan by Aecom should be appendixes within the final plan.

The Chairman confirmed he had contacted Flagship Housing regarding the most suitable access in respect of the proposed development at Simons Cross and reported on the response now received. It was agreed the Clerk should send this response along with the letter sent to Flagship Housing to James Holland. **Action 41.1 - Clerk to send documents to James Holland.**

6. Review Neighbourhood Plan Action List and Schedule and record all completed and outstanding items

The Action List was updated accordingly.

7. Old School Farm Development

The Chairman gave details regarding a letter in which he had circulated dated 11th October 2018 from Robert Eburne at Hopkins Homes. There was a brief discussion and it was agreed that any matters that might be deemed as undeliverable should not be included within the Neighbourhood Plan including the proposal for a new car park at the Old School Farm site. The Chairman provided details regarding the proposed draft policy for this site and gave details regarding the response in which had now been sent to Robert Eburne. Roger Theobald raised concerns regarding work carried out by the Traffic & Parking Working Group in relation to a proposed new car park to which the Chairman provided clarification.

8. Draft Neighbourhood Plan including Policy Work

The Chairman confirmed the 6th draft plan had now been circulated to which he provided details regarding the recent work carried out by himself, Anne Westover and Ray Lewis. The Chairman asked Committee members to read the 6th draft plan and urged them to forward any comments back to himself, Ray Lewis and Anne Westover by 23.11.18.

Sonya Exton suggested the concerns raised by the members of the public at tonight's meeting could also be included within the Neighbourhood Plan to which the Chairman provided clarification. **Action 41.2 – Committee members to read draft plan and submit any comments by 23.11.18. Action 41.3 – Anne Westover, Ray Lewis and the Chairman to meet with Chris Bowden in order to finalise the draft plan and submit to SCDC.**

9. Technical Support - Neighbourhood Plan Health Check

The Chairman confirmed the plan was not ready to be submitted for this Health Check as yet, but he would ask AECOM to comment at Regulation 14 stage.

10. Programme and Budget Update

The Chairman had circulated a copy of the programme prior to the meeting. He stated the Committee were currently running 2 months behind schedule to which he gave details. Jo Peters reported on the current expenditure to date as a result of the funding received from Locality.

11. Any Other Matters Arising

Sonya Exton reported on a document that Cllr Sanders had forwarded to her for circulation. There was a brief discussion regarding this document and it was agreed the scheme mentioned was aimed at District and County Council's.

12. Public Forum

A member of the public suggested the speed limit going out of the village towards Ufford could be pushed back further towards The Three Tuns. Concerns were also raised regarding the proposed development of the Old School Farm Site. The Chairman gave details regarding the proposed mix of housing for the Old School Farm Site and it was suggested the proposed 9 discounted homes should be for local people only.

It was felt by members of the public this development was too large and it was suggested that 40 homes would be adequate on this site to which Chairman provided clarification. The Chairman provided details regarding the Old School House being used for possible Community use and a member of the public asked if the Medical Centre would be able to cope with the proposed new developments to which Chairman provided clarification.

A member of the public raised concerns regarding the social housing element at Wickham Place. Sonya Exton urged the members of the public to write to the local MP regarding their concerns at Wickham Place.

13. Date of next meetings

The next Neighbourhood Plan Committee meetings will be held on Tuesday 11th December 2018 and Tuesday 8th January 2019.

There being no further discussion the Chairman formally closed the meeting at 9.35pm.

Signed:.....

Dated:.....