

**Minutes of the 55th Neighbourhood Plan Committee Meeting held on
Tuesday 14th January 2020 at 7:30pm in Wickham Market Resource Centre,
Meeting Room**

Present:

Cllr Dick Jenkinson (Chairman)	
Ray Lewis	Cllr Ivor French
George Hering	Arthur Stansfield
Colin Owens	Roger Theobald

Officer in attendance: Jo Peters, Parish Clerk. There were no members of the public present.

1. Chairman's opening remarks and to receive apologies for absence

The Chairman welcomed all whom had attended. Apologies were accepted from Cllrs Cooke, Exton and Westover. The Committee wished Cllr Cooke a speedy recovery.

2. Declarations of Interest

There were no additional declarations of interest to report.

3. To approve the draft minutes of the Neighbourhood Plan Committee meeting held on Tuesday 10th December 2019

These were **Unanimously** proposed for **Approval** and signed by the Chairman as a true record of the meeting.

4. Matters arising not covered elsewhere

There were none.

5. Review Neighbourhood Plan Action List and Schedule and record all completed and outstanding items

The Action List was updated as follows:

50.2 – Update draft Neighbourhood Plan – Ongoing but the Chairman stated himself, Ivor French and Ray Lewis had recently met and had moved this on quite significantly.

54.1 – The Chairman reported he had contacted SALC and circulated the published guidance on FOI. If further FOI requests were received then charges would be applied as per the Parish Council's FOI Policy. Ray Lewis queried this matter in respect of GDPR and asked if the information given had breached this to which the Chairman confirmed it hadn't.

54.2 – The Chairman stated the letter to Andrea McMillan was still outstanding due to the meeting with the landowner of the Old School Farm Site not having yet taken place to which he gave details.

54.3 – The Chairman confirmed he had not received any comments in respect of the Basic Conditions Statement from Committee members. It was agreed the Chairman would re-circulate this document and comments were to be received by 1st February 2020. **Action 55.1 – Chairman to re-circulate the Basic Conditions Statement and comments to be submitted by 1.2.2020. Action 55.2 – Ray Lewis to forward a copy of the updated schedule to the Chairman**

6. Review Schedule

Ray Lewis confirmed he had added the items as discussed at the December meeting.

7. Detailed funding update by Jo Peters - RFO

An update had been tabled by Parish Clerk/RFO for all Committee members to which she provided details. It was agreed the Clerk should contact Locality in order to confirm the amount of funding available. **Action 55.3 – Clerk to contact Locality regarding available funding.** It was also suggested the Clerk should request costings from Chris Bowden, Navigus Planning for advice prior to the Pre-Submission stage. **Action 55.4 – Clerk to contact Chris Bowden, Navigus Planning to request costings for advice prior to the Pre-Submission Stage.**

The Clerk and Chairman gave details regarding costings if a further Regulation 14 Consultation was necessary. It was agreed further costs would be incurred for printing and preparation prior to the referendum.

8. NP progress and next steps

a) Old School Farm site

The Chairman reported a meeting with the landowner was required but no date had been agreed. He stated that Cllr Westover and Colin Owens wished to attend but Colin Owens was due to go away on holiday. Cllr French also expressed a desire to attend this meeting. The Chairman stated that Cllr Westover felt strongly that the Mill Lane site should be removed as a location from all future car park considerations. Colin Owens advised this site had not been taken off the table in respect of sites for a suitable car park but it had been taken out of the draft Neighbourhood Plan. The Chairman confirmed the Traffic & Parking Working Group would be taking this matter forward in order to find a suitable location for a new car park. This course of action was agreed. **Action 55.5 - Chairman to chase landowner for meeting date but it was noted this would not be held between 3 & 18th February 2020 so that Colin Owens could attend.**

b) Habitats Regulation Assessment

This matter had been covered under comments made regarding the Action List.

c) Basic Conditions Statement

Chairman to re-circulate this document in order so that comments can be received by 1.2.2020.

d) Strategic Environmental Assessment

Nothing to report.

e) Consultation Statement

Chairman to complete and circulate by next Committee meeting. **Action 55.6 – Chairman to complete and circulate.**

f) Public Transport

The Chairman reported that this matter had come up within quite a few of the comments received within the Regulation 14 Consultation. He stated it had been felt that Public Transport should not be taken into consideration within the Neighbourhood Plan as the Parish Council had very little influence over this issue. However, in light of the comments, he, Ivor French and Ray Lewis had drafted wording for inclusion in the Neighbourhood Plan in respect of this matter to which Ray Lewis gave details. There were **No Objections** to the proposed wording and it was felt this information was factual.

g) Site Allocation for Business use

The Chairman reported another comment received within the Regulation 14 Consultation was asking why there isn't any land allocated for proposed business use to which he provided clarification and reported a further paragraph had been added to the draft Neighbourhood plan to which Ray Lewis provided information and confirmed that alterations to Table 3.1 were required. **Action 55.6 – Chairman to amend table 3.1.**
Action 55.7 - It was agreed that George Hering would provide details regarding the District & Business Centre.

The Chairman and Ray Lewis provided details and advised the actions within this table would be split into Planning and Community Objectives to which they provided information. It was agreed that George Hering would provide details regarding the District & Business Centre.

h) Sizewell C Stage 4 Consultation

The Chairman gave details regarding the meeting held with EDF Energy on 9.12.19 and stated it had been agreed that an Integrated Working Group would be formed to which he provided information. The Chairman suggested that traffic mitigation measures currently being discussed by the T&P WG should be given to EDF. Colin Owens disagreed and felt that due process should be followed whereby EDF formally recognised the problem and then suggested measures to address the agreed problem. It was not the place of the Parish Council to offer solutions. Concerns were raised by Arthur Stansfield regarding the consultation route being taken by EDF Energy and he stated that EDF Energy had not come back with any suggestions. Cllr French raised concerns regarding the other local energy projects and the impact these too would have on the local area.

Colin Owens gave details regarding the problem statement produced and stated EDF Energy could be pushed to carry out the monitoring of fumes to which he gave details. Colin Owens stated in his view the 3 parties being WMPC, EDF Energy and SCC needed to work together in order to come up with the correct mitigation options.

9. Any Other Business

It was agreed that Ray Lewis, Cllr French and the Chairman would meet to complete the changes to the draft Neighbourhood Plan at 10:00am on 21.1.2020.

10. Date of next meetings

The next Neighbourhood Plan Committee meetings will be held on 11th February and 10th March 2020.

There being no further discussion the Chairman formally closed the meeting at 8:35pm

Signed:.....

Dated:.....