

**Minutes of the 59<sup>th</sup> Neighbourhood Plan Committee Meeting held virtually on Tuesday 15<sup>th</sup> September 2020 at 7:00pm via Zoom**

**Present:**

Cllr Dick Jenkinson (Chairman)	
Ray Lewis	George Hering
Arthur Stansfield	Roger Theobald
Cllr Anne Westover	Cllr Sonya Exton

Officer in attendance: Jo Peters, Parish Clerk. Cllrs French & Horsnell were present along with 1 member of the public.

**1. Zoom Meeting Protocol Guidance**

Cllr Jenkinson provided details regarding the Zoom Meeting Protocol Guidance.

**2. Open Public Forum (Maximum 5 minutes)**

There were no comments from the member of the public present.

**3. Chairman's opening remarks**

The Chairman gave details regarding the planning application received for the proposed Hopkins Homes development on land within Pettistree. He advised this application could be viewed on East Suffolk Council's (ESC) website and would now be dealt with by the Planning Committee. He confirmed the application was for 127 new homes and 7 self-build plots. The Parish Clerk confirmed that an informal meeting would be held with representatives from Pettistree PC and the formal Planning Committee meeting to consider this application would be held virtually on Monday 5<sup>th</sup> October 2020. She also confirmed she had applied to ESC for an extension in respect of the Parish Council's response to this application. The Chairman stated the Neighbourhood Plan Committee had also looked at this site in detail when the review of ESC's Local Plan was carried out.

**4. To receive apologies for absence**

Apologies were accepted from Cllr Robin Cooke.

**5. To receive declarations of pecuniary and non-pecuniary Interests**

There were no additional declarations of interest to report.

**6. To approve the draft minutes of the Neighbourhood Plan Committee meeting held on Tuesday 11<sup>th</sup> August 2020**

These were proposed for **Approval** by Cllr Westover, Seconded by George Hering. **6 in Favour, 1 Abstention**. It was **RESOLVED** that the minutes should be signed by the Chairman when convenient as a true and correct record.

The Chairman gave details regarding actions carried out since the last meeting, as follows:-

58.1 – The Chairman confirmed this action was carried out on 4.9.2020.

58.2 – Jo Peters, Parish Clerk confirmed she had contacted Locality and they had advised the amount of funding available in which the NP Committee could apply for was £2,918.00. She advised the funding received since the last application had not been spent and overall there was £5,262.08 including the amount to be applied for available.

58.3 – The Chairman confirmed this action was carried out on 2.9.2020 and had been circulated to all Councillors. The Chairman also suggested the email received from Andrea McMillan in respect of this land should be circulated to all Councillors for information.

58.4 – The Chairman confirmed this action was carried out on 4.9.2020.

58.5 – It was agreed that Ray Lewis, George Hering and the Chairman would continue to look into the amendments required to Policy WICK 9. Ray Lewis confirmed some further amendments were carried out on 7.9.2020 and confirmed the provision for a 80 space car park had been removed but the fact the Village Hall car park was now full on a daily basis as it was being used by the former £10 permit holders was a primary issue and needed looking into further. He advised himself and George Hering had offered to assist the Chairman in amending the Traffic & Parking report compiled by the sub-group and as a result they could hopefully come up with the main improvements required.

Cllr Westover reported on the Sizewell C Working Document and stated this matter needed to be moved forward and assistance from the Traffic & Parking WG would be necessary.

58.5 – The Chairman confirmed this action was carried out on 15.9.2020.

#### **7. Planning Reform impacts on Neighbourhood Plan making**

The Chairman confirmed he had circulated comments regarding the documentation received and stated the advice from ESC was for the Neighbourhood Plan still to go ahead but it may be that in the future changes to land allocations maybe implemented. The Chairman gave details regarding the SHEELA and confirmed that the advice from Andrea McMillian was that Wickham Market were only being expected to produce 70 new dwellings within the Neighbourhood Plan period. Cllr Westover stated the Planning Reform Act would be consulted on in due course and pointed out that the documentation received was only proposals at this stage. The Chairman agreed with Cllr Westover's comments but stated comments were able to be submitted at this stage and suggested the Neighbourhood Plan Committee could respond to these proposals on behalf of the Parish Council. Cllr French stated he would like to take this matter to the Parish Council and requested details of the deadline for responding. **Action 59.1 – Chairman to inform Cllr French details of deadline for response.**

#### **8. Policy WICK 13 Simons Cross – To consider correspondence received from East Coast Planning**

The Chairman asked the Clerk for permission to share his screen and displayed the proposed layout plan received from East Coast Planning. He provided details regarding the proposals and confirmed all 24 proposed dwellings would be bungalows. Cllr Westover stated she was pleased to see the developers were looking for the access to this development to be via the garages but raised concerns that some of the units were very close to the site boundary. She advised the proposal was not in line with WICK 13 Policy as this stated there would be a mix of dwelling types. It was also noted there were no links onto Little Lane. Ray Lewis stated he too was surprised there were no links to Little Lane nor the Simons Cross allotment site.

The Chairman asked Cllr French if he wished the response to East Coast Planning to come from the NP Committee. Cllr French stated he would prefer this to come from the Parish Council but would welcome comments from the Neighbourhood Plan Committee.

**Action 59.2 – Cllr Westover to provide comments from the Neighbourhood Plan Committee to the Parish Council in respect of these proposals.**

#### **9. Request by Landowner – Update**

The Chairman stated this correspondence would be considered by the Parish Council at their next virtual meeting on Monday 21<sup>st</sup> September 2020. **Action 59.3 – Chairman to forward email from Andrea McMillan to all Councillors.**

#### **10. NP progress and next steps**

##### **a) To consider an amended proposal in respect of Policy WICK 9 following the withdrawal of the requirement for a Car Park**

Ray Lewis stated changes to this policy were required and shared his screen to display the current changes made to Policy WICK 9. The Chairman stated the incorporated changes as a result of the Traffic Report would also need to be included. He stated the parking arrangements for the Pettistree development must also be looked into too. Cllr Westover stated she felt this policy could now be incorporated with Policy WICK 1.

Cllr Westover gave details regarding the Sizewell C documentation in respect of traffic mitigation options which she hoped would be implemented by EDF Energy. She advised all the SZC documentation was available to view on the Parish Council's website

Cllr Westover stated she was also concerned there was no longer a car parking policy for the village as although it had been agreed that an 80 space car park was no longer required it didn't mean the village would not require further parking provision in future years. The Chairman reported at the NP Open Day the biggest response had been in respect of Traffic & Parking. Cllr Exton asked for clarification regarding this comment to which the Chairman confirmed he would need to look into this in more detail, but he was aware this was the biggest issue.

The Chairman gave details regarding the questionnaire sent out by the Traffic & Parking Working Group in respect of parking. Roger Theobald stated the questionnaire that was circulated was unclear and advised it was residential access in roads where the concerns were raised as a result of the NP Open Day. Cllr Exton stated she favoured green style parking. Cllr Westover stated the NP Committee needed to be clear as to why WICK 9 had been removed. The Chairman raised concerns regarding parking at the Village Hall car park and stated in his view once the Village Hall reopened for activities there would be a problem again with car parking. **Action 59.4 – George Hering, Ray Lewis and the Chairman to continue work to update the Neighbourhood Plan and remove WICK 9 Policy and incorporate appropriate wording into Policy WICK 1.**

##### **b) Consultation Statement (update)**

Chairman to complete and circulate. **Action 59.5 – Chairman to complete Consultation Statement and circulate.**

**c) Habitats Regulation Assessment (update)**

The Chairman confirmed he had not received any feedback from Andrea McMillan, ESC to date.

**11. SCZ DCO application**

Cllr Exton confirmed the Sizewell Working Group had been working with Cllrs Jenkinson and Chenery in respect of traffic mitigation options that EDF Energy would need to provide. She confirmed that a site visit had been carried out and the response to the DCO had now been circulated to all Councillors. She confirmed the Working Group were in the process of compiling a table showing all the problems within all areas along with mitigation options. Cllr Westover shared her screen and displayed the Shared Working Document and pointed out the problem statement for Wickham Market and the surrounding Parishes giving details regarding what is required from EDF Energy. Cllr Westover stated SCC had severe concerns too regarding this project and would be voicing this at their forthcoming Cabinet meeting.

**12. Matters of report and items for the next meeting**

Arthur Stansfield stated it would be useful if there was a cycle route from Wickham Market to Campsea Ashe Station. The Chairman stated this would not be within Wickham Market's remit as most of the route would be outside of the Parish boundary. Cllr Westover stated she could not support this proposal for various reasons including surfacing. Arthur Stansfield stated suitable surfacing could be looked into. Cllr Exton raised concerns regarding impact on natural wildlife activities and Cllr Westover asked if there was a demand for this route. The Chairman stated he did not feel this matter could be taken forward as part of the Neighbourhood Plan.

Cllr Exton stated new green initiatives are coming through fast and is worried the Parish Council were not being given the time to address the important issues including greener design views and cycle paths when planning applications were received. The Chairman stated as a result of the Pettistree development some CIL funds may be available to be applied for in respect of projects within Wickham Market. Ray Lewis stated cycleways were important and within table 9.1 of the Neighbourhood Plan there was an action to the Parish Council to implement these.

Cllr Westover stated community actions could not be abandoned and asked about Areas to be Protected from Development. The Chairman confirmed that detailed comments had been received from Robert Scrimgeour and Andrea McMillan in respect of this matter and these had now been incorporated within the amended plan.

**13. Date of next meetings**

The next Neighbourhood Plan Committee meetings will be held on 13<sup>th</sup> October and 3<sup>rd</sup> November 2020 (please note the November meeting is to be held on the 1<sup>st</sup> Tuesday due to the Chairman being away on 10<sup>th</sup>).

There being no further discussion the Chairman formally closed the meeting at 8:20pm

Signed:.....

Dated:.....