

Draft minutes of the 52nd Neighbourhood Plan Committee Meeting held on Tuesday 8th October 2019 at 7:30pm in Wickham Market Resource Centre, Meeting Room

Present:

Anne Westover	Ray Lewis
Roger Theobald	Cllr Ivor French
Colin Owens (a little later)	Cllr Sonya Exton
George Hering	Arthur Stansfield

Officer in attendance: Jo Peters, Parish Clerk. There were no members of the public present.

1. Chairman's opening remarks and to receive apologies for absence

In the absence of the Chairman it had been agreed that Anne Westover would chair this meeting.

Anne Westover welcomed all whom had attended. Apologies were accepted from Cllr Jenkinson, Chairman and Cllr Cooke. Angela Hadley and Wendy Slaney were absent. It was agreed the Clerk would write to Angela Hadley and Wendy Slaney to enquire if they still wished to remain on this Committee. **Action 52.1 – Clerk to write to Wendy Slaney and Angela Hadley.**

2. Declarations of Interest

The committee agreed that the need to register the interests which have been repeated at previous meetings was not necessary, this was agreed at the July Committee meeting. There were no additional declarations of interest to report.

3. To approve the draft minutes of the Neighbourhood Plan Committee meeting held on Tuesday 10th September 2019

Subject to minor amendments these were proposed for **Approval** by Cllr Exton, Seconded by Cllr French. **All in Favour.** It was agreed the amended minutes would be signed by the Chairman as a true record of the meeting. **Action 52.2 – Clerk to amend and Chairman to sign amended minutes.**

4. Matters arising not covered elsewhere

There was a brief discussion regarding how East Suffolk Council declaring a Climate Change Emergency would affect our Neighbourhood Plan. Arthur Stansfield has had email dialogue with Andrea McMillan ESC who stated she did not consider there would be any direct impact. Arthur, Anne and Sonya were somewhat surprised by this and felt that we need to ensure the NP is robust in respect of climate change measures.

5. Review Neighbourhood Plan Action List and Schedule and record all completed and outstanding items

The Action List was updated as follows:

50.2 – Amended to read Ivor, Anne & Ray to commence work on amending the draft Neighbourhood Plan with input from all Committee members as appropriate.

50.3 – The Chairman has contacted Mr Hayward whom has informed him that he is liaising with his agent regarding a meeting about the proposed Old School Farm NP site allocation.

51.2 - Ray Lewis gave details regarding comments made at the recent Local Plan Examination in Public which he and Cllr Horsnell attended with Dick Jenkinson. Anne Westover reported the email received by Jo from Annette Feeney ESC and reported the Inspector has until 1st November for some specific documents published by ESC to be reviewed by interested parties. Anne Westover confirmed the Clerk had asked Annette Feeney when the Inspectors Report would be published.

6. Review Schedule

Ray Lewis reported the only change was the reviewing of the Regulation 14 Consultation responses was now complete.

7. Regulation 14 Response document

Ray Lewis reported draft K of the spread sheet of comments was the latest version dated 24.9.19. He advised that the Chairman had circulated draft J to Committee members.

Action 52.3 – Version K to be circulated to all Committee members.

8. NP progress and next steps

Ray Lewis reported on the draft NP plan. Much updating has taken place, Anne still needed to input on landscape and biodiversity matters.

It was agreed advice from ESC was needed in respect to whether the Committee could move onto Regulation 16 stage.

Anne and Ray summarised the policies that still required some amendment and stated more work was required to these. It was felt that advice would be needed from ESC, SCC and Navigus in several respects.

There was a brief discussion regarding the possible inclusion of a Transport Policy. George Hering asked if an Employment Policy should be included to which there was also a brief discussion. Anne Westover pointed out to the Committee that where topics are covered by the ESC's Local Plan we should not be repeating them and advises GK to review the Local Plan to ensure wording provides the necessary support. It was agreed the Neighbourhood Plan should look to protect all remaining local business premises.

Ray Lewis suggested the next step should be for the sub-group to go through the draft plan taking into consideration the remaining Regulation 14 Consultation comments. It was agreed a sub-group meeting would be held on Monday 21st October 2019 from 12:30 – 3:30pm in Wickham Market Resource Centre, Meeting Room.

9. Update on Pettistree site and Hopkins Homes – Public Exhibition - 16th October 2019

It was noted that the PC had declined a pre-meeting with Engage Planning/Hopkins Homes. The Chairman had advised that questions raised by himself and David Chenery would be raised at the public meeting on 16th.

It was also noted that the meeting and proposals to submit a planning application by HH was premature, in advance of the Inspector's report on the draft LP site allocation and policy SCLP 12.61.

Anne Westover urged Committee members to attend the Public Exhibition and suggested that following this event a meeting should be convened between the local parties; PC, Pettistree PC and NP. This in order to establish the overall views and comments. Anne advised that following this a meeting should be convened with Engage/Hopkins Homes in order to feedback all comments in a structured format.

Following discussion, it was agreed the Neighbourhood Plan Committee should liaise with the Planning Committee in respect of these proposals and any meetings to be held. Cllr French raised concerns regarding matters relating to sewerage for the proposed site. It was suggested enquires should also be made to ask if gas would be used within the development. Anne raised concern regarding the screening of the site given that ESC have only referred to the southern boundary, she also has concerns about the loss of the road frontage trees (mainly planted by volunteers) and the value these have.

It was suggested the Clerk should enquire if Pettistree residents had been invited to the Public Exhibition in WM. **Action 52.4 – Clerk to enquire if Pettistree residents had been invited to the Public Exhibition.**

10. Simon's Cross update

Anne Westover advised that in respect of the Simons Cross site allocation advice was needed from both highways relating to access, and ESC Estates relating to ransom strips. This was needed in advance of being able to finalise the policy.

The Clerk reported that ESC have confirmed they are responsible for maintaining the play area. This has come after some five years of requesting confirmation. It was agreed unless repairs were carried out promptly this play area should be shut down. Cllr French reported on the recent meeting held with Cllr Carol Poulter and Cllr Alexander Nicoll and that feedback from the parties was awaited.

Anne Westover asked that the Committee were kept informed of any progress. In any respect a new play area would be needed within the site area, at a suitable location and to provide for children living in this part of the village.

11. Old School Farm site and landowner meeting

Ray Lewis reported on the landowner's response to the comments made to the Regulation 14 Consultation to which there was a brief discussion. A meeting with the landowner is still needed before progress can be made on the site allocation policy.

12. Sizewell C Stage 4 Consultation

Cllr Exton reported on the cabinet meeting in which she had attended at ESC and stated she had left this meeting feeling that ESC did not have significant concerns regarding the proposals. Anne Westover reported she had attended the recent Cabinet meeting at SCC and confirmed that County Cllrs Alexander Nicoll and Richard Smith had spoken very well on behalf of issues relating to Wickham Market.

The draft joint response from ESC and SCC had been approved at both meetings. Anne Westover and Cllr Exton advised since these meetings Steve Merry, Transport Policy and Development Manager at SCC had emailed the Chairman offering a meeting regarding the WMPC highway concerns, to take place on 17th October.

Cllr Exton raised concerns regarding air pollution and asked if the Traffic & Parking Working Group had carried out any readings in respect of this.

13. Independent Examination of the Suffolk Coastal Local Plan

This item was covered under Item 5 of the meeting.

14. Historic Environment Supplementary Planning Document – Preliminary Consultation

The Clerk gave details regarding the email correspondence received. Anne explained the importance of this consultation and the current Supplementary documents which will be replaced. She urged members to look at the consultation as it was particularly relevant to both the work of the PC and the NP committee. She passed paper copies of three of the current SPDs to Ivor French to study. Following discussion, it was agreed the Clerk would re-circulate the correspondence along with details of the online questionnaire to all Planning and Neighbourhood Plan Committee members and ask for comments. **Action 52.5 – Clerk to circulate correspondence and details of online questionnaire.**

15. Any Other Business

Ray Lewis asked if at the next meeting an agenda item could be included to provide a Traffic & Parking Working Group update. Ray Lewis stated he felt the wording in respect of support for The George Public House within the Neighbourhood Plan, required inclusion. This could come under Community Actions which may attract CIL funding. Colin Owens stated The George Public House needed to be included under the Retail Centre within the Neighbourhood Plan. Agreed we need to check and transpose the boundary onto our NP plans.

George Hering gave details regarding the business survey carried out.

Colin Owens reported the People & Places Survey results were due to be released soon.

16. Date of next meetings

The next Neighbourhood Plan Committee meetings will be held on 12th November 2019, 10th December 2019 and 14th January 2020.

There being no further discussion Anne Westover formally closed the meeting at 9:35pm

Signed:.....

Dated:.....